

**M. S. P. Mandal's**  
**Shivchhatrapati College, Aurangabad**  
**Internal Quality Assurance Cell**



**Minutes of IQAC meetings : 2019-20**

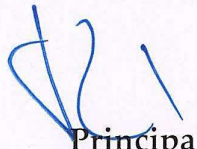
M. S. P. MANDAL'S  
SHIVCHHATRAPATI COLLEGE, AURANGABAD  
INTERNAL QUALITY ASSURANCE CELL  
ACADEMIC YEAR 2019-2020

**NOTICE**

**Date:** 06-03-2020

All **Heads** of Departments and **members of criterion I** are hereby informed to compulsorily attend the meeting regarding the collection of feedbacks by different stakeholders such as students, teachers, alumni, and employers on curriculum is scheduled on 07-03-2020.

**Venue:** IQAC OFFICE

  
**Principal**  
**Principal**  
**Shivchhatrapati College,**  
**Aurangabad**



M. S. P. Mandal's  
Shivchhatrapati College, Aurangabad  
Internal Quality Assurance Cell  
Academic Year 2019-2020

MINUTES OF MEETING

The Internal Quality Assurance Cell conducted meeting on 07<sup>th</sup> March, 2020. The agenda of meeting was to fill out the feedback forms by the students, teachers, alumni, and employers.

- The feedback forms were distributed among them.
- It was instructed that the greater number of feedbacks to be taken.
- It was discussed that, after collection of feedbacks it will be analyzed properly. The analysis report will be communicated to the affiliating university. Also it will be share with them to take further necessary action.
- The importance of feedback on curriculum was discussed with the teachers.

*Kaj mane*  
IQAC Coordinator  
IQAC Co-ordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431003 (M.S.)

*[Signature]*  
Principal  
Principal  
Shivchhatrapati College,  
Aurangabad



M. S. P. Mandal's  
Shivchhatrapati College, Aurangabad  
Internal Quality Assurance Cell  
Academic Year 2019-2020

Date: 07-03-2020

Attendance

Sr. No.	Name	Department	Signature
1	Madhatri B.R.	English	
2	Dr. Londhe S.K.	Hindi	
3	A. B. Anushree	Economics	
4	Dr. Rajmane S.D.	Botany	
5	Patil K.S.	Comp. Sci.	
6	Bhasrat Shirsat	Pain	
7	Bhagwat R. S.	Mathematics	
8	Mr. R.D. Suryawanshi	Chemistry	
9	Dr. Charan S.B.	Sociology	
10	Dr. Bobade V.K.	Psychology	
11	Khonne G.B.	Music	
12	Dr. Kadam V.P.	Marathi	
13	Ms. M.S. Kulkarni	Micro	
14	Dr. Walekar G.N.	Dravida	
15	Mr. Gaikwad N.K.	Commerce	
16	Ms. Daxuwal S.R.	Physics	
17	Dr. B.T. Gujar	Geography	
18	Dr. S.A. Kate	Biotech	
19	Grade H.R.	Pol. Sci.	
20	Dr. Gujar A.V.	Zoology	
21	Mrs. Patil M.N.	English	

IQAC Coordinator

IQAC Coordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431002 (M.S.)



Principal  
Shivchhatrapati College,  
Aurangabad

✓ Date: -16/01/20

Today's IQAC meeting was arranged in IQAC at 12:30 PM. Dr. P.V. Achtekar sir was the pse presided the meeting. Dr. Vijaya Kharde (V.P.) Dr. A.V. Gholap (IQAC Co-ordinator), all heads of the departments were present for the meeting.

Agenda of the meeting:

- 1) Organization & pse preparation of Annual social gathering.
- 2) Committee for gathering
- 3) Celebration of Marathi Bhasha divas
- 4) Organization of World Women Day.

Following Faculty members were present for the meeting:-

Sr. No.	Name of Faculty Members	Sign
1)	Dr. Arinach v. Gholap (IQAC, Co-ordinator)	
2)	Dr. Vijaya N. Kharde (V.P.)	
3)	Mr. Bajade S.S.	
4)	Mr. Pankaj Kironkumar S (Comp. sci.)	
5)	Shegaonkar R.V. (Pali)	
6)	Dr. Gusar B.S. (Geography)	
7)	Rhondge R.J. Dept of Drama	
8)	Mr. Mahajan B.S. (music)	
9)	Mr. ...	

- 11) Dr. Gunjai A.V.
- 12) Chandanshiv S.L.
- 13) Dr. Dairbode S.K.
- 14) Poo. Gaskwad N.K.
- 15) prof. Gade H.R.
- 16) Dr. Solanke V.V.
- 17) Dr. Ganesh T. Pawar
- 18) Rohan K. Gajre.
- 19) Dr. Londhe S.K.
- 20) Miss Awantkar D.V.
- 21) Dr. V.S. Gokhale
- 22) Vaema K.V.
- 23) Rautmase M. M.
- 24) Dr. A.B. Ankushkar
- 25) Dr. Chavan S.B.
- 26) डॉ. वैजनाथ कदम
- 27) Dr. Bobade V.K.
- 28) Mr. Kumbhakar Nishu B.

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1 Minutes of the meeting:

- 1) As a part of get together and solace from daily work, planning and preparation had been discussed in the meeting.
- 2) Mr. Sunil Bankar is appointed as a convener for the annual social gathering.
- 3) Marathi department will organize and celebrate the Marathi Bhasha Saptah.
- 4) Dr. Vijaya Kharde will organize and celebrate the World Women's day.

IQAC Co-ordinator  
 Shivchhatrapati College,  
 Aurangabad.

Principal  
 Shivchhatrapati College  
 Aurangabad.

Date: 28/12/2019

Today's IQAC meeting was organized with the presence of Dr. P.V. Ashtekar, Dr. Vijaya Kharde, Madam, IQAC co-ordinator and all heads of various departments. Following important points discussed in the meeting.

### Agenda of the Meeting:-

- 1) To make preparation of National Level PPT presentation Competition on Innovative Ideas for UG and PG Students.
- 2) To appoint the programme co-ordinator for the PPT presentation competition.
- 3) To make prepare rules and regulation, certificates, invitation letters and for various colleges and resource persons.
- 4) To decide prizes for the winners in the competition.

Following Faculty members were present for the IQAC meeting:-

Sr. No.	Name of Faculty Members	Sign.
1)	Dr. Anirash V. Wholey (IQAC co-ordinator)	
2)	Dr. Kharde V. N. (vp)	
3)	Miss Bhale B.V. (commerce)	
4)	Dr. Sarita Kate (Biotech)	
5)	Miss Awankar D.V. (physics)	
6)	Miss. Bhosale S.K. (Comp.Sci)	
7)	Dr. Londhe S.K. (Hindi)	
8)	Veema K.V. (History)	
9)	Janbandhu P.P. (Electronics)	

- |     |                  |              |
|-----|------------------|--------------|
| 12) | Dr. Charan S.B.  | Sociology    |
| 13) | Chudriwal. A.B.  | Microbiology |
| 14) | Dr. Fajmane S.D. | Botany       |
| 15) | Dr. G.T. Pawar   | Chemistry    |

Dr. P.V. Ashtekar  
  
Dr. G.T. Pawar

### Minutes of the Meeting:

- 1) Minutes has been finalized by the Dr. P.V. Ashtekar and review of previous meeting has been taken at the beginning of meeting.
- 2) Discussion has been carried out regarding the National Level PPT presentation competition on innovative ideas.
- 3) Dr. G.T. Pawar has been appointed as a prop programme co-ordinator for PPT presentation competition.
- 4) Rules and regulations has been prepared. Along with it, other documentation finalized with the consent of Dr. P.V. Ashtekar sir.
- 5) Prizes for competition e.g. I, II, III & consolation have been finalized.

IQAC Co-ordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431003 (M.S.)

Principal  
Shivchhatrapati College  
Aurangabad.

Date - 13/12/2019

Today's IQAC meeting held under the presence of Dr. P.V. Ashtekar (Principal), Dr. Vijaya Khonde madam, heads of all departments, IQAC co-ordinators. Following important points were discussed in the meeting.

Agenda of the Meeting:

- 1) To make planning for state level Research paper competition for the U.G. and P.G. students.
- 2) To prepare committee members list and Head's list for the comp state level research paper competition.
- 3) To appoint the programme co-ordinator for the competition.
- 4) Organization of special winter camp at Khondi Pimpalgao.

Following members were present for the meeting:

Sl.No.	Name of the Faculty Members	Signature
1)	Dr. Avinash V. Ghole (IQAC Co-ordinator)	
2)	Dr. Khonde V.N. (VP)	
3)	Miss. Pardeshi P.P. (Programme co-ordinator)	
4)	Dr. Londhe S.K. [Hindi]	
5)	Dr. M.V.S. Geshwalcar (Microbiology)	
6)	Dr. S.A. Kate (Biotechnology)	
7)	Miss D.V. Awankar (Physics)	
8)	Pathak M.W. (English)	
9)	Varma K.V. (History)	
10)	Raolmase M.M. (Home-sci)	
11)	Bakul S. Mahajan (Music)	
12)	Dr. Babale V.K. (Psychology)	
13)	Dr. Gujar B.T. (Geography)	
14)	Dr. Chavan S.B. (Sociology)	

- 18) Grade H.R. (pol.sci) - ~~am~~
- 19) Dr. Walekar G.N. (Dramatics) ~~is~~
- 20) Bhagwat R.S. (Mathematics) ~~all~~
- 21) Whondge R.T. (Dramatics) ~~#wgl~~

Minutes of the Meeting:

- 1) Minutes of previous meeting has been discussed and finalized with the consent of hon. Dr. P.V. Ashtekar.
- 2) Planning for the organization of state level research paper presentation has been made with the permission of Dr. P.V. Ashtekar and all HODs.
- 3) Registration fees Rs. 100/- has been decided. Prizes for the winners have been also decided.
- 4) Miss. Pooja Pardeshi is being appointed as a programme co-ordinator for the state level research paper competition.

**IQAC Co-ordinator**  
**Shivchhatrapati College,**  
 N-3, CIDCO, Aurangabad-431003 (M.S.)

Principal  
 Shivchhatrapati College  
 Aurangabad.

Date: 23/11/2019


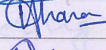




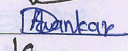
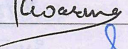

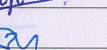
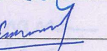

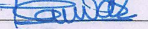
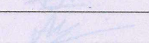

Today's IQAC meeting was organized in the IQAC at 12:00 PM. Dr. P.V. Ashlekar was the president of the meeting. Vice principal, Dr. V.N. Kharde, IQAC Coordinator, Dr. A.V. Gholap and heads of all departments were present for the meeting.

#### Agenda of the Meeting:-

- 1) To make academic plan for post vacation of diwali.
- 2) Organization of IPR workshop by department of chemistry.
- 3) Result analysis of first term examination
- 4) Organization of street play on AIDS day.


#### Name of Faculty Members

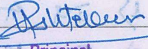
#### Sign of Faculty Members

- |                                |   |
|--------------------------------|---|
| 1. Dr. P.V. Ashlekar           |    |
| 2. Dr. V.N. Kharde V.N.        |    |
| 3. Dr. Gholap A.V.             |   |
| 4. Miss. Pardealki P.P.        |  |
| 5. Miss. Janbandkar P.P.       |  |
| 6. Ms. Kasliwal A.R.           |  |
| 7. Dr. Lavate J.V.             |  |
| 8. Ms. Awankar D.V.            |  |
| 9. Mrs. Kirti Varma            |  |
| 10. Rautmaree Manisha Madhukar |  |
| 11. Jadhav J.V.                |  |
| 12. Dr. A.B. Anandkar          |  |
| 13. Dr. Babade V.K.            |  |
| 14. Mr. Kumbhkar N.B.          |  |
| 15. Dr. Ganesha T. Patwar      |  |

#### Minutes of the Meeting:-

- 1) After fruitful discussion among with all heads of departments, academic plan for post diwali vacation has been made by the IQAC co-ordinator.
- 2) For the awareness of self creative literature of education, we hence decided to organize Intellectual Property Rights (IPR) by the department of chemistry.
- 3) All HODs will analyze make result analysis of first term end examination.
- 4) Dramatics department will make planning for organizing street play and awareness rally on the occasion of world AIDS day.

  
IQAC Co-ordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431003 (M.S.)

  
Principal  
Shivchhatrapati College  
Aurangabad.



09/09/2019

Today's IQAC meeting held under the presence of Principal, Dr. P.V. Ashtekar and IQAC co-ordinator Dr. A.V. Gholap in IQAC at 12:00 PM. In this meeting, following points were discussed. Detailed discussion has been carried out throughout the meeting.

Agenda of the meeting:-

- 1) To organize University level science exhibition in college campus.
- 2) To organize Hindi diwas in Hindi department.
- 3) To celebrate the NSS Day.
- 4) Regarding the Yoga and meditation camp under the psychology department.

Following faculty members were present for today's IQAC meeting.

No.	Name of Faculty Members	Signature
01)	Dr. P.V. Ashtekar	
02)	Dr. A.V. Gholap	
03)	Mr. Chavon. A.A	
04)	Dr. Ganesh T. Pawar	
05)	Miss. Janbandhu P.P.	
06)	Mrs. Kulkarni V.T.	
07)	Mrs. Rohini Puzga	
08)	Dr. Sarita Kate	
9)	Dr. Rajmane S.D	
10)	Miwale C.R.	
11)	Bhalekar K.B.	
12)	Wankhede B.M.	
13)	Kunte A.V	

16) Mrs. Deshmukh B.D.

17) Mrs. Gadekar J.S

18) Mrs. Shewale M.N.

Minutes of the Meeting:

- 1) Review of last meeting has been taken at the beginning of the meeting.
- 2) Minutes of last meeting has been finalized by the Principal, Dr. P.V. Ashtekar.
- 3) Date of organizing University level science exhibition has been finalized/fixed - 14/09/2019.
- 4) Mrs. Megha Shewale, Dept. of Botany has been appointed as a programme co-ordinator for University level science examination.
- 5) Yoga and meditation camp will be organized by the department of psychology.

IQAC Co-ordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431003 (M.S.)

Principal  
Shivchhatrapati College,  
Aurangabad.

08/08/2019

The present meeting is held with the presence of ~~Dr.~~ Dr. P.V. Ashtekar, Principal, Dr. Nalle P.B. and IQAC Co-ordinator, Dr. A.V. Gholep in IQAC at 12:30 PM. Following important points has been carried out in today's IQAC meeting.

Agenda of the Meeting:-

- 1) To organize Vrutkha dindi (rally) and Swachhata abhiyan.
- 2) To organize Rakshabandhan programme by NSS students and department.
- 3) To organize state level Article competition for UG and PG students.
- 4) To appoint the programme co-ordinator for state level article competition on value edu.

No.	Name of Faculty Members	Signature
01	Dr. P.V. Ashtekar	
02	Dr. Nalle P.B.	
03	Dr. A.V. Gholep	
04	Dr. Kadam V.P.	
05	Patil K.S.	
06	Chavan R.V.	
07	Dr. Solanke V.V.	
08	Dr. A.B. Ankusheroo	
09	Shegaonkar R.U.	
10	Dr. Chavan S.B.	
11	Jadhane M.P.	
12	Dr. Walekar G.N.	
13	Kulkarni V.T.	
14	Jamhade U.A.	

- 17] Dr. Londhe S.K.
- 18] Dhole B.V.
- 19] Dr. Deshmukh S.P.
- 20] Dr. S. A. Kate
- 21] Gaude H.R.
- 22] Chulek S.S.

Minutes of the meeting:

- 1) Review has been taken by the principal, Dr. P.V. Ashtekar sir. He has finalized the previous meeting's minutes.
- 2) Detailed discussion has been carried out regarding organization of vrutkha dindi (rally) and Rakshabandhan programme.
- 3) State level organization of state level article competition on value education decided by the all HODs and IQAC co-ordinators.
- 4) Mr. Chalek S.S. (Hindi dept) has been appointed as a programme co-ordinator for the state level article competition on value education on 24/08/2019.

**IQAC Co-ordinator**  
**Shivchhatrapati College,**  
 N-3, CIDCO, Aurangabad-431003 (M.S.)

**Principal**  
**Shivchhatrapati College**  
 Aurangabad.

Date: 18/07/2019

Today's meeting held under the presence of principal Dr. P.V. Ashtekar and Dr. P.B. Nalle at 12:30 P.M. in IQAC. Following important points discussed in the meeting.

Agenda of the meeting:-

- 1) To take review and outlook of previous meeting.
- 2) Planning to organize University level poster and Wallpaper Competition.
- 3) To appoint the programme co-ordinator for the said University level poster and Wallpaper Competition.
- 4) To discuss regarding the admissions and commencement of M.P.S.C. classes.

Following members were present for the IQAC meeting.

Sr. No.	Name of the Faculty member	Signature
1)	Dr. P.V. Ashtekar	
2)	Dr. P.B. Nalle	
3)	Dr. Avinash V. Gholap	
4)	Grade H.R.	
5)	Dr. Chavhan S.B.	
6)	Dr. Kadam V.P.	
7)	Dr. Dobale V.K.	
8)	Shegaonkar R.V.	
9)	Dr. Walekar A.N.	

Minutes of the Meeting:

- 1) At the beginning of an IQAC meeting, Dr. principal Dr. P.V. Ashtekar has taken the review of

2) As a part of presentation skills, expressions and personality development, Principal and IQAC co-ordinator decided to organize University level poster and wallpaper competition on 31/07/2019.

3) Dr. A.B. Ankushrao has been appointed as a programme co-ordinator for University level Poster and Wallpaper Competition.

IQAC Co-ordinator  
Shivchhatrapati College,  
M.S. CIDCO, Aurangabad-431003 (M.S.)

Principal  
Shivchhatrapati College  
Aurangabad.

13-07-2019

The present meeting held in presence with Principal, vice-principal, IQAC co-ordinator and all heads of the departments. Points related to current academic year were discussed in the meeting. Dr. P.V. Ashtekar sir Addressed the meeting and motivated all HODs to work smoothly.

Agenda of the meeting:

- 1) To conduct tree plantation activity along with students and teachers.
- 2) To conduct Nirmal vari Abhayan under the department of N.S.S.
- 3) To conduct lectures as per the time allotted time table and prepare short notes as per the curriculum and students' need.

Sr. No.	Name of Faculty members	Signatures.
1)	Dr. P.V. Ashtekar	
2)	Dr. P.B. Nalle	
3)	Dr. A.V. Gholap	
4)	Rahul S. Bhagwat	
5)	R. V. Chavan	
6)	Dr. A.M. Gawali	
7)	Dr. Kadam Vijaymath P.	
8)	Dr. Chavan S.B	
9)	Dr. A.B. Ankushero	
10)	Pada K.S	
11)	Dr. Rantit J. Pawar	
12)	Dr. S.A. Kate	
13)	Dr. V.S. Geothokar	
14)	Dr. Raimane S.D.	

17)	Dr. Londhe. S.K.	—	
18)	Vaema K.V.	—	
19)	Rautmare M. P.	—	
20)	Grade H.R.	—	
21)	Shiset B.S.	—	
22)	Dr. Walekar A.N	Dramatics	
23)	Dawane M.P	English	
24)	Wade A.M.	(B.A. Sports)	
25)	Dr. Bobade V.K.	(Psychology)	
26)	Dr. Gusan B.T	(Geography)	
27)	Worjani S.D.	N.S.S	

Minutes of the meeting:-

1. Review of last meeting's minutes were taken by the principal.
2. Principal, Dr. P.V. Ashtekar handed over the responsibility to the N.S.S. programme officer. He will arrange the tree plantation programme in the various areas of the Aurangabad city.
3. All HODs will circulate this information among the students and will arrange them the tree plantation and Nirmal vari abhayan.

IQAC Co-ordinator  
 Shivchhatrapati College,  
 N-3, CIDCO, Aurangabad-431003 (M.S.)

Principal  
 Shivchhatrapati College  
 Aurangabad.

Today's meeting held under the presence of Dr. P.V. Ashtekar sir. The present meeting was arranged for the new composition of IQAC. IQAC Co-ordinator, vice principal and IQAC members were present for the meeting.

Agenda!

- 1) To allot the criterion of IQAC members.
- 2) To inform them about the IQAC functioning and their roles and responsibilities.
- 3) To prepare the academic plan of the year 2019-20.
- 4) To take review of previous members' work.

Sl. No.	Name of the Faculty Members	Signature
1	Dr. P.V. Ashtekar	
2	Dr. Anirash V. Ghole	
3	Roban K. Gajre.	
4	Mr. Daitode Sambosh K.	
5	Mr. Garkwad N.K.	
6	Miss. Mandore Viroha Santosh	
7	Smt Chandanshiv S.L.	
8	Dr. Kadam V.P.	
9	Dr. Bhagose P.R.	

Minutes of the meeting:

- 1) Principal Dr. P.V. Ashtekar guided the new IQAC members and shared his previous experiences.
- 2) IQAC co-ordinator Dr. A.V. Ghole informed all IQAC members about their duties and responsibilities.

18/3/2019

Today's meeting was arranged for taking the review of completing documentation of respective allotted files of each IQAC member.

Agenda of the today meeting is given as follows:

- i) To collect filewise documents from all the depts.
- ii) To conduct student satisfaction survey by all departments.
- iii) To collect self appraisal forms of all departments.
- iv) To collect the list of students for the enrollment of "shreyash apprenticeship scheme"

iii) All faculty members of various departments will submit their self appraisal forms to the Mr. Gaikwad sir, IQAC member.

iv) One of IQAC member will collect the list of students from the concerned dept. for the enrollment of students "shreyash apprenticeship scheme".

IQAC Co-ordinator  
Shivchhatrapati College,  
N-3, CIDCO, Aurangabad-431003 (M.S.)

Principal  
Shivchhatrapati College  
Aurangabad.

No. Name of Faculty members Signature

- 1) Dr. Arinash v. Aholey
- 2) Mr. Gaikwad H.K.
- 3) Ms. Ashwini Moharir
- 4) Mr. Sunil D. Wajale

Minutes:

Minutes of Meeting:

- i) All IQAC members will see into their allotted files and will collect incomplete documents from all departments.
- ii) All student mentors will contact to the